

The Delta Kappa Gamma Society International Chi State

To: Chapter Presidents and Area Membership Chairmen
From: Lorraine Secor, Necrology Chairman
Subject: Importance of Your Role in Filing Form 6

Delta Kappa Gamma members are loving, caring women. We express these feelings in a variety of ways during a member's life. When one of our Chapter sisters dies, it is especially important that we offer our final expressions of care.

The key to Chi State being able to respond quickly and sensitively to the member's family, Chapter, and friends for this loss is the prompt filing of the Death of Member Report (Form 6) by the Chapter Membership Chairman. Forms can be downloaded from the Chi State website, www.chistate.org or International website, www.deltakappagamma.net.

Immediately after the member's death, Form 6 should be filled out completely.

Remember---your Chapter Membership Chairman is the key person in this process! Her promptness in completing and forwarding Form 6 is vital.

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